

NATIVE COUNSELLING SERVICES OF ALBERTA
Full Time Permanent – Family Courtworker
Edmonton, Alberta



Competition No. 1222
Closing Date: February 22, 2010

Native Counselling Services of Alberta is currently seeking an individual to assist clients in Family Court on a regular basis, to explain their rights, options and responsibilities. The Family Courtworker will ensure clients understand court proceedings, expectations and will advocate for and speak on behalf of the clients. The Family Courtworker will also act as a liaison between the client and other community supports to address clients' needs. Internal training is provided.

Skills & Qualifications:

- Minimum of Grade 12 or equivalent combination of education and work experience.
- Knowledge of the Family Enhancement Act and family court system.
- Knowledge of the Alberta criminal justice system and court procedures.
- A good command of the English language, both verbal and written.
- Ability to interact with clients, the Aboriginal community, the justice system, and other community organizations.
- Must be able to work flexible hours with minimum supervision.
- Reliable vehicle with valid driver's license and \$1,000,000 business insurance.
- Must be able to provide a current child welfare and criminal record check.
- Knowledge in computer applications.

Desirable:

- Knowledge of Aboriginal people, their culture, traditions and values.
- The ability to speak an Aboriginal language would be an asset.

Please forward resume to: Screening Committee
Native Counselling Services of Alberta
9330 – 104 Avenue
Edmonton, Alberta T5H 4G7
Telephone: 780-423-2141
Fax: 780-424-3728
Email: Robyn-Scott@ncsa.ca

We thank all applicants in advance. However, only those selected for an interview will be contacted.