

NATIVE COUNSELLING SERVICES OF ALBERTA
Full Time Permanent – Family Court Worker
Fort McMurray, Alberta



Competition No. 1218

Closing Date: February 28th. 2010

Native Counselling Services of Alberta is currently seeking an individual to assist clients in conflict with the legal system to attend Provincial Courts. You will attend Family Court to explain client's legal rights, options and responsibilities. The responsibilities are to ensure clients understand court processes, procedures and advocate/speak on behalf of the clients. The Family Court worker also acts as a liaison between clients and the community resources to address identified needs. In order to eliminate the need for further court involvement, provide support and referrals to strengthen the individual and community. Internal training is provided.

Skills & Qualifications:

- Minimum of grade 12 education or equivalent combination of education and work experience.
- Knowledge of the Family Enhancement Act and Family Court systems.
- Knowledge of the Alberta Criminal Justice system and court procedures.
- A good command of the English language both verbal and written.
- Reliable vehicle with valid driver's license with minimum of \$1,000,000.00 business insurance.
- Must provide a current Child Welfare and Criminal Record checks.
- Knowledge in computer application.

Desirable:

- Knowledge of Aboriginal people and their culture, traditions and values.
- The ability to speak an Aboriginal language would be an asset.

Please forward resume to:

Screening Committee
Native Counselling Services of Alberta
Box 1007, 4701 – 50th. Avenue
St. Paul, Alberta T0A 3A0
Telephone: 780-645-5250, Fax 780-645-5957
Email: stpaul@ncsa.ca

We thank all applicants in advance, only those selected for an interview will be contacted.

