

NATIVE COUNSELLING SERVICES OF ALBERTA
Full Time Permanent – Family Courtworker
Fort McMurray, Alberta



Competition No. 1237

Closing Date: When suitable candidate is hired

Native Counselling Services of Alberta is currently seeking an individual to assist clients in conflict with the legal system to attend provincial court within the Municipality of Wood Buffalo. As Family Courtworker, the successful candidate will be responsible for explaining clients' legal rights, options, and responsibilities in family court; ensuring that clients understand court processes and procedures; and speaking on behalf of clients in court. The Family Courtworker is also responsible for connecting clients with community resource personnel to address identified needs, as well as providing support and referrals aimed at strengthening the individual and the community and eliminating the need for further court involvement. Internal training is provided.

Skills & Qualifications:

- Minimum of grade 12 education or equivalent combination of education and work experience.
- Knowledge of the Alberta Child, Youth & Family Enhancement Act and the family court system.
- Knowledge of the Alberta criminal justice system and court procedures.
- A good command of the English language, both verbal and written.
- A reliable vehicle with a valid driver's license and a minimum \$1,000,000.00 business insurance.
- Must provide current child welfare and criminal record checks.
- Knowledge in computer applications.

Desirable:

- Knowledge of Aboriginal people and their culture, traditions and values is a definite asset.
- The ability to speak an Aboriginal language would be an asset.

Please forward resume to:

Screening Committee
Native Counselling Services of Alberta
Box 1007, 4701 – 50 Avenue
St. Paul, Alberta T0A 3A0
Telephone: 780-645-5250, Fax: 780-645-5957
Email: Stpaul@nca.ca.

We thank all applicants in advance. However, only those selected for an interview will be contacted.